

Mentor Coordinator Application

Application Deadline: Friday, April 21, 2017

Mentor Coordinator: The Mentor Coordinator will oversee the district mentoring program.

Duties:The Mentor Coordinator will:

- Ensure that the district's program continues to align with the Iowa Department of Education Mentor and Induction of Beginning Educators requirements
- Meet regularly with all mentors and mentees to support and assist new teachers and teachers who are new to the district
- Collaborate with Instructional Coaches and model teachers to ensure that new teachers are exposed to a variety of opportunities for growth and reflection
- Supervise the mentorship program
- Work with administrators and all teacher leaders to ensure mentees have a strong network
- Provide professional development for mentor teachers and mentees to create a supportive, effective relationship

Additional days: 3 days

Length of Assignment: 1 year (The Mentor Coordinator is encouraged to apply with an intent to work in the role for more than one year. Reapplication needed each subsequent year.)

Teaching Assignment: 100% classroom

Salary Supplement: \$2,500

Requirements: Send all requirements electronically to your building administrator. In the subject line, please identify the position applying for.

- Write a letter of application addressing why you are interested in this position. Please include discussion on these four areas: leadership, collaboration, improving student performance, and use of instructional data.
- Submit two letters of recommendation from peers (cannot be from a current CGD administrator or a TLC Selection Committee member).
- Provide three references (cannot be from a current CGD administrator or a TLC Selection Committee member).